

# PRIVACY POLICY/PRIVACY STATEMENT

At Reppotes, we respect your concerns about privacy. This Privacy Policy is also referred to as Privacy Statement and it describes the personal information practices of Reppotes with respect to information about our customers and others who visit our, Web sites and mobile apps, including the types of personal information we collect, how we may use this information, and with whom we may share it.

## Information We Collect

We may collect personal information about you when you use Reppotes' Web sites ("Sites"), or use our web or mobile device applications ("Mobile Apps"). We refer to our Sites and Apps collectively as "Online Services".

The types of personal information we collect may include:

1. Transaction information, such as product purchased, price, method of payment and payment details.
2. Personal details such as name, postal address, email address, phone number, date of birth and other contact information when you provide that information to us, such as if you register with our Online Services or enter a Reppotes' promotion
3. Account information, such as username, password, and other identifiers or credentials used to access our Online Services or to acquire Reppotes' products and services.
4. Other personal information you choose to provide when you interact with Reppotes.

The circumstances in which you provide personal information may include when you:

1. Register to use our Online Services;
2. Request to receive marketing or other communications;
3. Enter in one of our Promotions
4. Submit information when providing feedback; or
5. Use interactive features of our Online Services.

## Information Collected Through Automated Means

We may collect information from your computer system or mobile device through automated technologies when you use our Online Services. These automated technologies may include cookies, local shared objects, and web beacons. Additional information regarding the use of cookies and other automated technologies is provided in this Statement below. The information we collect may include your Internet Protocol (IP) address; computer/mobile device operating system and browser type; type of mobile device; mobile device settings; the unique device identifier (UDID) or mobile equipment identifier (MEID) for your mobile device; device and component serial numbers; advertising identifier (e.g., IDFAs and IFAs) or similar identifier; the referring

website or application; the linked sites, third-party websites, applications or social media where you share Online Services content; and activity related to your use of our Online Services such as the pages you visit on our Sites or in our Mobile Apps.

The providers of third-party apps, tools, widgets and plug-ins on our Online Services, such as Facebook “Like” buttons, also may use automated means to collect information regarding your interactions with these features. This information is subject to the privacy policies or notices of these providers.

### **Location Information**

Repnotes Online Services may collect precise information about the location of your mobile device or computer using geolocation and location presence awareness technologies such as GPS, Wi-Fi, Bluetooth, or cell tower proximity. For most mobile devices and computer systems, you are able to withdraw your permission for Repnotes to acquire this information on your location through the device or Web browser settings. If you have questions about how to disable collection of precise location information, we recommend you contact your mobile device service provider, the device manufacturer, or your Web browser provider. Please note that certain Online Services may not function properly without precise location information. If you would like us to delete location information we have collected that is identifiable to you, please contact us at [info@repnotes.co](mailto:info@repnotes.co). Please note that we may be required by law to retain certain information.

### **Combined Information**

We may combine personal information that we collect with information we receive from other sources, information about your prior transactions with Repnotes and information that is automatically collected.

### **How We Use the Information We Collect**

Repnotes may use the personal information we collect to:

1. Fulfill your requests or orders and process payments for our products and services;
2. If you give us permission, communicate with you about products and services of Repnotes or our business partners that we believe may interest you;
3. Communicate with you about and administer your participation in promotions or special events;
4. Send communications to you about your orders, purchases or accounts with Repnotes
5. Send information to your contacts if you request us to do so;
6. Provide customer support, respond to, and communicate with you about your requests, questions and comments;
7. Enable you to post on our blogs and interact with Repnotes through social media;

8. Personalize your experience on our Online Services, such as providing you with content in which you may be interested, and making navigation to our Sites and Mobile Apps easier;
9. Perform data analytics, including consumer research, trend analysis, and financial analysis;
10. Operate, evaluate and improve our business, including the development of new products and services; determination of the effectiveness of our sales, marketing and advertising efforts; and analysis and improvement of our products, offers, promotions, and Online Services and other technologies;
11. Protect against, identify and prevent fraud and other criminal activity, claims and other liabilities; and
12. Comply with applicable law.

We use automated information for purposes such as to (i) personalize the visitor experience in our Online Services, (ii) deliver content (including advertising) tailored to our users' interests and the manner in which our users browse our Online Services or, and (iii) manage our business. We also use this information to help diagnose technical and service problems; administer our Online Services; identify users of our Online Services; identify a device for fraud prevention purposes, to target advertising or to personalize users' experiences; and gather demographic information about our users. We also use automated information to determine usage patterns and how we may tailor our Online Services to better meet the needs of our users.

We may use the information we obtain about you in other ways for which we provide specific notice at the time of collection.

### **How We Share the Personal Information We Collect**

Repnotes does not sell or otherwise share personal information about you, except as described in this Privacy Policy.

When you use relevant Services, Repnotes may collect, process, use and/or store your personal information for the following purposes:

1. To provide you with information or services that you have requested or agreed to receive, including to send you electronic newsletters, or to provide you with special offers or promotional materials on behalf of it or third parties during any promotions;
2. To process your registration with the Services, including verifying your information is active and valid;
3. To enable you to participate in a variety of the Online Service's features such as promotions;
4. To improve the Services or our services, to customize your experience on the Services, or to serve you specific content that is most relevant to you;
5. To contact you with regard to your use of the services and in our discretion, make changes to any of our privacy policy;
6. To provide, transfer and/or store any data that it collects from you to Repnotes parent, subsidiary, associated and affiliated companies, or to any agent,

contractor or third party service provider located in and outside of Singapore which provides administrative, data processing, computer and or other services to Reppnotes, to enable Reppnotes's to carry out the purposes permitted under this policy;

7. To disclose personal information to those involved in the negotiation or transfer of Reppnotes's in the event of a merger, acquisition, financing, or sale of assets or any other situation involving the transfer of some or all of Reppnotes's business assets;
8. For internal analysis purposes (including research on trends or analytics); and
9. For any other purposes for which you have consented, such as those that may be set out in this Policy, and other purposes as permitted or required by any applicable law.

Reppnotes's may share personal information within the Reppnotes's Family. The Reppnotes's Family includes Reppnotes's Corporation, its affiliates, subsidiaries, suppliers, and vendors. Members of the Reppnotes's Family that receive this information from Reppnotes's are not authorized to use or disclose the information except as provided in this Privacy policy.

Reppnotes's may share personal information with vendors that provide services to Reppnotes's, such as fulfilling orders, providing data processing and other information technology services, administering promotions, conducting research and performing analytics, and personalizing individual Reppnotes's experiences. We do not authorize these vendors to use the personal information or to disclose it for any purpose other than to perform services on our behalf.

Circumstances may arise where, whether for strategic or other business reasons, Reppnotes's decides to sell or transfer all or a portion of our business. We may transfer information we have collected and stored, including personal information, to the party or parties involved in the transaction as part of that transaction.

Reppnotes's reserves the right to use or disclose personal information as needed to satisfy any law, regulation or legal request, to protect the integrity of our Online Services technologies, to bring or defend against legal claims, to protect the rights, interests, safety and security of Reppnotes's, Reppnotes's employees, or members of the public, or in connection with the investigation of fraud, illegal activity or violation of Reppnotes's policy.

You can elect not to receive marketing communications from Reppnotes by contacting us at [info@reppnotes.co](mailto:info@reppnotes.co)

Please note that if you opt out of receiving marketing communications from us, we may still send communications to you concerning your transactions, accounts with Reppnotes's and any promotions in which you have enrolled.

### **Access to and Correction and Deletion of Personal Information**

If at any time you would like to access, correct, or delete personal information we have collected from you, please visit us at [info@reppnotes.co](mailto:info@reppnotes.co). In certain circumstances, including when required by applicable law, we will comply with your request. Please note that we may be required by law to retain certain information. Before Reppnotes is able to provide you with any information or correct any inaccuracies, we may ask you to verify your identity and/or provide other details to help us respond to your request. If you are below the age of 18, a parent, guardian or ward may request access to, correction or deletion of your personal data.

## **Cookies and Similar Technologies**

Reppnotes's uses cookies and other similar technologies to collect information for the purposes described in this Privacy Policy under "How We Use the Information We Collect."

### *Cookies*

A "cookie" is a text file that websites send to a visitor's computer or other Internet-connected device to uniquely identify the visitor's browser or to store information or settings in the browser. Like most websites, Reppnotes uses cookies for a variety of purposes in order to improve your online experience. For example, we track the total number of visitors to our Sites on an anonymous aggregate basis. We may also employ cookies so that we remember you when you return to the Site, to keep track of the items in your shopping cart if you purchase merchandise online, to administer certain promotions and to help customize your Reppnotes web experience. We may associate personal information with a cookie file in those instances. Both we and others (such as out advertising networks) may collect personal information about our visitors' online activities, overtime and across third-party websites, when using our Online services.

Use the options in your web browser if you do not wish to receive a cookie or if you wish to set your browser to notify you when you receive a cookie. Click on the "Help" section of your browser to learn how to change your cookie preferences. If you disable all cookies, you may not be able to take advantage of all the features of this Site.

### *Other Technologies*

We may use other technologies, including web beacons and JavaScript, which sometimes work together with cookies and other means with our Sites and Mobile Apps to uniquely identify your device. These other technologies help enable features on our Sites and within our Mobile Apps.

We may also use certain technologies to determine whether you have opened an e-mail or clicked on a link contained in an e-mail.

Please note the following:

1. We offer certain features that are available only through the use of cookies and other similar technologies.
2. We use both session and persistent cookies and other tracking technologies. Tracking technologies (e.g., cookies) can either be persistent (i.e., they remain on your computer until you delete them) or session-based (i.e., they last only until you close your browser). You are always free to decline tracking technologies if your browser permits, although doing so may interfere with your use of Online Services.
3. We may encode and protect the tracking cookies and other tracking technologies that Reppotes' sets, so that only we can interpret the information stored in them.
4. Where video is available on our Online Services, we may target and track the videos you view. You consent to our tracking of your video viewing through Online Services or third-party social media for up to two years, or as permitted by applicable law, or until consent is withdrawn.

### **Targeted Advertising**

On our Online Services, we may collect information about your online activities for use in providing you with advertising tailored to your individual interests. This section of our Privacy Policy provides details and explains how to exercise your choices.

You may see certain ads on other websites because we participate in advertising networks. Ad networks allow us to target our messaging to users through demographic, interest-based and contextual means. These networks track your online activities over time by collecting information through automated means, including through the use of cookies, web server logs, web beacons and other technologies. The networks use this information to show you advertisements that may be tailored to your individual interests. The information our ad networks may collect includes information about your visits to websites that participate in the relevant advertising networks, such as the pages or advertisements you view and the actions you take on the websites. This data collection takes place both on our Online Services and on third-party websites that participate in the ad networks. This process also helps us evaluate our marketing efforts. Please note that even if you opt out, you will continue to receive advertisements, but they will not be tailored to your specific interests.

### **Links to Other Websites and Social Media**

Our Online Services may offer links to third-party websites that are not operated by Reppotes. If you visit one of these linked websites, you should review the website's Privacy Policy, Terms and Conditions, and other policies. We are not responsible for the policies and practices of third-parties. Any information you submit to those third-parties is subject to their privacy policy, terms and conditions, and other policies.

### **Information Security**

Reppotes is committed to taking appropriate measures designed to keep personal information secure. We have in place technical, administrative, and physical

procedures designed to protect personal information from accidental, unlawful or unauthorized loss, access, disclosure, use, alteration, or destruction. While we take efforts to safeguard our information systems, no website, mobile application, computer system, or transmission of data over the Internet or any other public network can be guaranteed to be 100% secure.

### **Retention of Personal Information**

We retain personal information for the period of time necessary to fulfill the purposes outlined in this Privacy Policy and as is required or permitted by Singapore law.

### **Changes to our Privacy policy**

We may change this Privacy policy from time to time. If we change the Privacy Policy, we will post the revised version here and change the “Effective Date” listed at the top of this Policy. We encourage you to check here periodically for the most up-to-date version of our Statement.

### **Party Names**

Throughout this Statement, “Repnates” refers to Repnates

### **How to Contact Us**

[info@repnates.co](mailto:info@repnates.co)